

# Yatton Keynell Recreation Association.

**General Committee Meeting held on Thursday  
27th January 2022 7.00pm in the Village Hall**

## MINUTES

### *Present*

James Skinner (JS) Trustee (Chair) (Chair of meeting) (Minutes)

Stephen Slade (SS) Trustee (Vice chair)

Chris Hutton (CH) Trustee (Treasurer)

Alison Eagles (AE) Trustee (Preschool)

Zoe McGinn (ZM) Trustee

Alan Brinkworth (AB) Volunteer (Youth Club)

### **1. Apologies for absence**

Emma Forman (Secretary)

### **2. Minutes from previous meeting**

The minutes from the last meeting were accepted as correct. Can be signed at a later date.

### **3. Conflict of interest statement**

No conflicts of interests were declared.

### **4. Action Register**

- The action register was reviewed and updated.
- Noted that the Read Room will be known going forward as the Tony Read Room for clarity. JS to review options for signage.
- Playground fencing is complete. Deferred proceeding with further fencing at this stage.
- SS to refresh quotes for swing posts
- Zip wire to be repaired 5th Feb
- Chris to contact potential decorating contractor
- Car park lighting schedule to be adjusted to 11pm switch-off
- Quote for new pest controller required - SS
- Sign required for tennis court - in parallel with other signage - JS
- Facebook / school newsletter post ref tennis courts - JS

### **5. Health and Safety issues**

- No issues raised.
- Chris to arrange next inspection
- Emma to locate date of most recent playground inspection

## **6. Hall Team**

- Cleaner is still required. AE to post at village shop, JS to post on Facebook
- Insurance certificate to be provided - JS
- Several maintenance items carried out by AE
- Keys for key safe distributed to committee members

## **7. Field Team**

- Noted that overall expenditure on landscaping and fencing was c. £12k
- Cost for specimen tree to be sought - SS
- Quote for completion of fencing adjacent to playground / zip wire to be sought - SS
- Quote for supply of materials for sand pit sleepers to be sought - SS
- Tree surgeon to be arranged urgently to carry out safety-critical work to Robinia tree - SS

## **8. Management Team**

8.1 Accounts – The latest accounts have been circulated. C. £10k cash on hand.

8.2 Bookings – No issues raised.

## **9. User group reviews**

No issues raised.

## **10. Any Other Business**

Pre-school car boot sale will be on 3rd July. No YKRA boot sale this year.

Parish Council invite suggestions for projects to be funded by Persimmon grant. JS to email YKPC proposing potential work to kitchen and lighting.

JS to meet BBVS Head Teacher to discuss mutual interests.

## **11. Date of next meeting**

Thursday 17<sup>th</sup> March 2022