

# Yatton Keynell Recreation Association.

**General Committee Meeting held on Thursday  
17<sup>th</sup> March 2022 7.30pm in the Village Hall**

## MINUTES

### *Present*

James Skinner	(JS)	Trustee (Chair) (Chair of meeting)
Stephen Slade	(SS)	Trustee (Vice chair)
Emma Forman	(EF)	Trustee (Secretary)(Minutes)
Alison Eagles	(AE)	Trustee (Preschool)
Zoe McGinn	(ZM)	Trustee

At the start of the meeting JS welcomed two new members Ashley Wooton and Kate Patterson. JS made introductions and explained how the committee is run and the history.

### **1. Apologies for absence**

Alan Brinkworth	(AB)	Volunteer (Youth Club)
Chris Hutton	(CH)	Trustee (Treasurer)

### **2. Minutes from previous meeting**

The minutes from the last meeting were accepted as correct. Can be signed at a later date.

### **3. Conflict of interest statement**

No conflicts of interests were declared.

### **4. Action Register**

The action register was reviewed and updated.

### **5. Health and Safety issues**

5.1 Matters arising - Health and safety inspection done. Nothing of great significance raised except for swing post. SS is in process of pricing and sourcing a replacement from a specialist supplier. All agreed to buy two and keep one for future. **ACTION SS**

### **6. Hall Team**

6.1 – Matters arising – Front patio some of the post tops are rotting. Ask Jim to see if he can repair or possibly remove.

6.2 – Cleaner – JS put on facebook and asked around. So far no response and AE has been doing all the cleaning. Next step is to try commercial companies. **ACTION AE.** SS wanted to thank AE for her assistance with the cleaning whilst this is being sorted.

6.3 – Pre-school – An alarm has been put on the fire escape door at the rear of the hall. Some concern that not all users may remember so suggested to put a sign on the door. **ACTION AE.** Skittles trap door has been fixed. The lifting mechanism in the cleaning cupboard is fixed. The heating system has been serviced. AE has asked for a quote for a magnetic release to be fitted on the fire door. Internal doors into the hall need replacing – AE to get a quote. **ACTION AE**

6.4 – Rainbows child safety – Rainbows had raised issues around table tennis users arriving early and causing a safe guarding issue for them. JS to ask table tennis to start at 7.15pm and not come in until rainbows gone. **ACTION JS.** AE also suggested that rainbows could send children out via the patio doors.

6.5 - Decorating of lobby and toilets – All agreed to go ahead and get two quotes as per action register.

Current loft ladder is broken. This needs replacing. SS to source/price a new one. **ACTION SS**

## **7. Field Team**

7.1 – Matters arising – covered in action register.

## **8. Management Team**

8.1 Accounts – The latest accounts have been circulated. JS noted that there is enough available money to carry out some of the required jobs.

8.2 Bookings – booked up in advance not many free slots.

## **9. User group reviews**

Pre-school – Nothing to report.

Youth Club – No information

## **10. Any Other Business**

Playground inspection is due. EF suggested going back to ROSPA as they are proactive in booking inspection in. Current company are hard to book in and haven't really helped with any of the repairs which was the hope when we changed to them. **ACTION EF**

The Parish Council are in receipt of the grant from Persimmon and are inviting bids from local groups. The Parish Council has suggested we bid for a new heating system or solar panels. Other suggestions discussed were kitchen and lighting. All agreed to look into the price/feasibility of a new kitchen and solar panels. JS to look into kitchen price. **ACTION JS** Ashley happy to investigate Solar panels. **ACTION ASHLEY**

EF asked whether we need to have another mini April AGM to get back on track. All to think about how this might work. **ACTION ALL**

EF to send new members Trustee information. **ACTION EF**

## **11. Date of next meeting**

To be agreed as the next meeting falls in the Easter holidays.